



Gold Coast Health **LEAP** Program

Human Resources Intern (Workforce Strategy and Culture)

Carrara

An opportunity exists in the Workforce Strategy and Culture team. You'll be supervised by Chelsea Evans, Director.

About Gold Coast Health

Gold Coast Health is one of Queensland's largest healthcare services. We operate three hospitals and many community facilities, all focused on delivering high-quality, patient-centred care. Our team is passionate about making a positive impact on the lives of our patients and the community.

About the LEAP Program

The Learning Experience Academic Placement (LEAP) program offers non-clinical internships for students who want to:

- Gain real-world experience in healthcare (without needing a clinical background)
- Work on meaningful projects that make a difference
- Explore career pathways in a dynamic and growing industry

About the Team

The Workforce Strategy and Culture (WSC) team is focussed on delivering value across all elements of the employee lifecycle; from onboarding and engaging to cultural improvement, workforce planning, succession planning and exit and transitioning.

WSC play a key role in workforce planning and helping Gold Coast Health keep up with a fast-changing environment as the demand for world class talent increases. WSC delivers success across key programs, including; workforce data and reporting, optimising culture, workforce strategy, student and entry level career pathways, succession planning, reward and recognition, and exit survey analysis.

About the Role/Project

As a Human Resources Intern, you will support a small, people-focused team working on initiatives that strengthen culture, leadership, talent pipelines and staff experience at Gold Coast Health. The intern will have the opportunity to shadow and be involved in various initiatives and programs such as;

Culture and Engagement Activities

- Assisting with the preparation of culture improvement activities and engagement processes.
- Helping to prepare materials such as workshop slides, communication pieces, summaries, or simple visual documents.
- Sitting in on meetings with leaders and teams to observe how culture, workforce and engagement issues are discussed and addressed.

Reward and Recognition

- Support the WSC team to deliver on its awards programs, helping deliver the communications plan and run the nomination and shortlisting process.
- Help with planning the annual Thank you Week recognition event, touching on event management, coordination and merchandise acquisition.

What we are looking for

We're looking for someone who is:

- Positive, proactive, brings energy, ideas and initiative to your work.
- Confident using digital tools (e.g., MS Office, Canva) or a willingness to quickly build these skills.
- Able to maintain professionalism when interacting with various internal and external stakeholders.

Preferred Areas of Study

This opportunity is best suited to students studying:

- Business - (Human Resources, Management/Business)

Requirements and Time Commitment

Placement: 1 day per week for 12 weeks (14 September to 04 December 2026)

Eligibility: Must be enrolled at a tertiary institution (university or TAFE)

Insurance: Indemnity insurance form from your university required before starting

**Please note the time commitment may be negotiated to align with semester dates for academic credit where possible.*

Accessibility

Gold Coast Health values and celebrates diversity and inclusion and are dedicated to creating a workforce reflecting the community we serve. If you need any adjustments or support, our team is always here to help.

How to Apply

Submit your application to your University Work Integrated Learning (WIL) Coordinator / Career Development Team or directly via the [Gold Coast Health Careers Page](#).

In your application include:

- Current resume
- Contact details of 2 referees
- Academic transcript
- Cover letter (1-2 pages) explaining what you hope to gain from this experience.

Applications close: Midnight on Sunday, 12th July 2026.

Please note: Shortlisted candidates will be contacted by a private phone number or via email.