



## Gold Coast Health **LEAP** Program

### **Nursing and Medical Research Assistant (non-clinical)**

Gold Coast University Hospital

**An opportunity exists in the Emergency Collaborative Research team for several interns. This opportunity will be supervised by Rachael Dunning, Nurse Manager, Research.**

#### **Background**

Gold Coast Health (GCH) is a rapidly growing healthcare service that is dedicated to providing exceptional, patient-centred care of the highest quality. Our three hospitals and numerous community facilities are staffed by a team of passionate and talented individuals who are committed to making a positive impact on the lives of our patients.

For those who are seeking to jumpstart their careers, our non-clinical Learning Experience Academic Placement program (LEAP), offers a unique opportunity to gain invaluable experience in a dynamic and challenging industry. Whether you're just starting out or looking to make a career change, the LEAP program is the perfect opportunity to take your first step towards a rewarding and fulfilling career in healthcare.

If you're ready to make a real difference and gain valuable work experience in the process, apply for a non-clinical internship with Gold Coast Health today!

#### **About the Team**

Emergency Care Research at Gold Coast University Hospital is a dedicated team of healthcare professionals and research experts committed to advancing medical knowledge and improving patient outcomes through high-quality clinical research. The unit plays a vital role in designing, coordinating, and conducting innovative clinical trials across a range of emergency and acute care conditions. The team collaborates closely with clinicians, academic partners, and industry sponsors to ensure studies are ethically sound, scientifically robust, and patient-centered. Their work not only contributes to global medical progress but also ensures that patients on the Gold Coast have access to cutting-edge treatments and interventions.

## About the Role/Project

This position aims to help the emergency research nurses and department support officer with:

- Research data entry using excel reports and REDCap.
- Observe patient research consent and recruitment for current studies.
- Assist in maintaining accurate and organised research documentation.
- Inputting research publications and projects onto Microsoft office systems. Eg. SharePoint, Google Lists

## What we are looking for

We are seeking motivated and detail-orientated students, who are looking to develop their skills to assist with meaningful research. The ideal candidates will have:

- Strong written and verbal communication skills
- Attention to detail
- Data Entry and Analysis
- Time management
- Strong computer literacy, specifically Excel

## Area of Study

While not exclusively limited to, this opportunity would be best suited to students studying:

- Public Health
- Health Sciences
- Nursing
- Psychology
- Allied Health

While the placement is non-clinical in nature – clinical knowledge could be beneficial.

## Requirements and Time Commitment

- Intake 1: 02 March to 22 May 2026.
- 1 day placement per week for 12 weeks.
- Applicants must be currently enrolled at a tertiary institution to be eligible to participate.
- A signed indemnity insurance form from your tertiary institution will be required prior to commencement if successful.

*\*Please note the time commitment may be negotiated to align with semester dates for academic credit where possible.*

## Accessibility

At Gold Coast Health, we value and celebrate the diversity of our employees and are dedicated to creating a workforce that reflects the diverse community we serve. Our

Diversity and Inclusion team is always available to provide support and guidance to all employees and will promptly facilitate reasonable adjustments upon request.

## Enquiries and submission

For more information and to apply please contact your University Work Integrated Learning (WIL) Coordinator or Career Development Team.

Please include the following materials in your application:

- Current resume
- Contact details of 2 referees
- Academic transcript
- Cover letter (no more than 1-2 pages) outlining what you hope to gain from the experience.

**Applications close: Midnight Monday, 05 January 2026**

Please note: Shortlisted candidates will be contacted by a private phone number or via email.