

MIIS

InteleConnect

User Guide

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Document details

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Gold Coast Hospital and Health Service acknowledges the work conducted by staff and the Metro North Hospital Health Services training team and their resources in the development and preparation of this document.

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Intended Audience

The intended audience of this document includes:

GCHHS Digital Healthcare Training and Change Committee (TACC)
GCHHS training, education and learning stakeholders
Centre of Excellence, eHealth Queensland

Related documents

The following documents should be considered with this Facilitator Guide:

- MIIS Project Training Strategy
- MIIS Training Plan
- MIIS Project Training Schedule
- MIIS Project Communication Strategy
- Digital Healthcare Program Change Strategy

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How to Use This Guide

This user guide has been prepared to assist staff throughout the Implementation phase of the Medical Imaging Informatics Solution (MIIS) requirement for the IntelConnect EV.








This user guide includes a comprehensive review of IntelConnect EV topics that were demonstrated throughout training of the MIIS. Not all topics were relevant to every MIIS training course.

Exclusions

The following topics are not included in this guide. These topics are part of vendor lead training activities and materials for the following topics will be developed as a parallel activity:

Business Reporting

Format

 Description	Course Description
 Objectives	Key learning objectives
 Audience	Target audience
 Key Message	 Key Users Only <ul style="list-style-type: none"> • Key topics for demonstration and discussion in a supported learning environment • This content material will be delivered to Key Users only
 Learning Outcomes	<ul style="list-style-type: none"> • Outline of the awareness and proficiency expectations • Where relevant successful completion of classroom exercises will be accepted as part of evidence of competency achievement
 Reference Materials	<p><i>Related Training Courses</i></p> <ul style="list-style-type: none"> • TA-005 MIIS Overview (Online) • TA-006 Clinical Image Review (Online) • TA-007 Clinical Image Review • TA-008 Radiology Results Access (Online) • TA-009 External Access to Radiology Results <p><i>Related Quick Reference Guide</i></p> <ul style="list-style-type: none"> • IntelConnect Enhanced Viewer 4 16 1 QuickRef <p><i>User Manuals</i></p>

- IntelConnect User Manual
- MIIS Support Arrangements
- MIIS Downtime Procedures

Video / Other





- Manipulating and Measuring Images in IntelConnect Enhanced Viewer
- Flagging a Critical Result

RIS Training Content Mapping















PACS Training Content IntelConnect EV 4.16.1		 TC-005 MIS Overview	 TC-006 Clinical Image Review	 TC-007 Clinical Image Review	 TC-008 Radiology Results Access	 TC-009 External Access to Radiology Results	 TC-011 PACS Key User Training	 TC-015 MIS for MID Nursing	 TC-017 PACS for MID	 TC-018 MIS for Radiologist / Reporting Clinicians	
1. Solution Overview											
1.1. Environment							X				
Outline		X	X	X	X	X		X	X	X	
Results Access		X	X	X	X	X		X	X	X	
Apple Users		X	X	X	X	X		X	X	X	
External Access											
Internet Explorer 6&7											
1.2. User Access		X	X	X	X	X	X	X	X	X	
Internal											
External (GP's)											
Login											
Time Out											
1.3. Application Support							X				
Support Escalation Pathway			X	X	X	X			X	X	
Service Calls									X		
Infrastructure Support											
System Configuration Settings											
2. Customisation											
2.1. User Preferences			X	X	X	X	X		X	X	
Contact Details											
Notification Preferences											
2.2. Notifications			X	X	X	X	X		X	X	
2.3. Messaging							X			X	
3. Searching											
3.1. Default Patient Lists			X	X	X	X	X		X	X	
Default List											
Control Cog											
3.2. Creating Custom Patient Work Lists			X	X	X	X	X		X	X	
3.3. Patient Search			X	X	X	X	X	X	X	X	
3.4. Restricted (Break Glass) Patient Search			X	X	X	X	X		X	X	
4. Patient Records											
4.1. Patient Matching			X	X	X	X	X	X	X	X	
4.2. Exam Order Status			X	X	X	X	X	X	X	X	
4.3. Critical Results			X	X	X	X	X		X	X	
4.4. Image Availability			X	X	X	X	X		X	X	
5. Case Review											
5.1. Case Viewer Overview			X	X	X	X	X		X	X	
Scheduling Details								X			
5.2. Report & Order PDF			X	X	X	X	X		X	X	
5.3. Launching IntelViewer			X	X	X	X	X		X	X	
5.4. Granting Physician Access							X				
5.5. Using Case Editor							X				
6. Image Review											
6.1. Viewing Images Overview			X	X	X	X	X		X	X	
6.2. Basic Image Manipulation Tools							X				
Toolbar Functions			X	X	X	X			X	X	
Synchronising Stacking			X	X					X	X	
Using Reference Lines			X	X					X	X	
Using the 3D Cursor			X	X					X	X	
Using the Cine Tool			X	X					X	X	
Measuring Tools			X	X					X	X	
Measurement Calibration											
6.3. Advanced Visualisation Tool			X	X	X	X	X		X	X	
		X	Detailed topic coverage					X	Partial coverage of topic		

1. Solution Overview

1.1 Environment

 Description	Overview of the GCHHS IntelConnect Environment
 Objectives	Overview of the IntelConnect environment set up
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<p>Outline</p> <ul style="list-style-type: none"> • Deployment of Intelrad IntelConnect EV 4.16 • It is a zero footprint, light weight clinical viewer which provides basic clinical review functionality. • IntelConnect is not sanctioned for diagnostic review. IntelViewer is a diagnostic viewer when installed on a workstation with diagnostic grade monitors. • It runs on any internet browser and platform including mobile devices. <ul style="list-style-type: none"> ○ Microsoft Edge ○ Chrome ○ Firefox ○ Internet Explorer 8 (or later) <p>Results Access</p> <ul style="list-style-type: none"> • You will no longer be able to access QRiS, Impax or Mediweb. • From IntelConnect you can <ul style="list-style-type: none"> ○ View the patient’s Medical Imaging Records including preliminary and final reports ○ View and manipulate images ○ View and acknowledge critical results

- It is expected that IntelConnect, Intelviewer and the ieMR will provide the primary point of call for clinicians when they want to:

Check the e-order status	ieMR+  
Find out exactly when the case has been scheduled	
Cancel the e-Order	ieMR+ 
View Images	 
View a Preliminary Radiology Report	 
Check for a final Radiology Report	ieMR+  
Acknowledge a final Radiology Report	ieMR+
Check for a Radiology Critical Result Notification	ieMR+  
Acknowledge a Radiology Critical Result Notification	ieMR+  

Apple Users

- A iOS version of the IntelConnect application exists but it offers a poorer end user experience and GCHHS will not be rolling this out at Go Live.

External Access

- The IntelConnect servers are based in GCUH and Robina datacentres
- External access via a DMZ hosted at BTP is also available. This will provide an access option for GCHHS staff and GP's seeking clinical review from outside of the GCHHS.

Microsoft Internet Explorer 6&7





- IntelConnect EV does not support Microsoft Internet Explorer 6 or 7.



Learning Outcomes

- Understand when and how IntelConnect can assist with results distribution, clinical image review and scheduling information.
- Understand Intelconnect infrastructure setup

2. User Access

 Description	User Access
 Objectives	Overview of IntelConnect account access
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<p>Internal</p> <ul style="list-style-type: none"> • PACS* user accounts (IntelConnect and IntelViewer) will automatically be created for: <ul style="list-style-type: none"> ○ GCHHS Medical ○ GCHHS Nursing ○ Some Gold Coast and Northern NSW GPs ○ Select Allied Health and Admin - Radiographers, Physiotherapists, Speech Pathologists, Dentists and Podiatrists etc. • Other staff on application via the 'Apply for an account' button on the IntelConnect login screen. <p>External (GP's)</p> <ul style="list-style-type: none"> • User accounts will need to be created for external users such as GPs • GCHHS will automatically create accounts for GP's listed in the STS address book. <p>Login</p> <ul style="list-style-type: none"> • You can launch IntelConnect by: <ul style="list-style-type: none"> ○ Navigating to the published web address OR ○ Launching via a link on the GCHHS Intranet page <div data-bbox="504 1503 1241 1944" data-label="Image"> </div>

- Before logging in, highlight the link on the login screen to view patient preparation notes and associated information.
- Login to the PACS applications with your existing QH Novell User Name and Password
- When there are three remaining login attempts, a warning appears. If you exceed your password retry limit, IntelConnect locks your user account. You must contact GCHPACSAdmin@health.qld.gov.au or 5687 4406 to reactivate your user account.
- If you are logging in for the first time, you must agree to a confidentiality agreement.

Time Out

- IntelConnect logs you out after a period of inactivity. This feature ensures that patient confidentiality is preserved while you are away from your workstation or mobile device. Once logged out, you need to log in again.
- The default period of inactivity before the portal logs you out is 15 minutes. Default time outs are attached to the role with which you have been aligned. If your default timeout is a problem please contact GCHPACSAdmin@health.qld.gov.au to discuss options.

Using IntelConnect EV on an iOS Devices





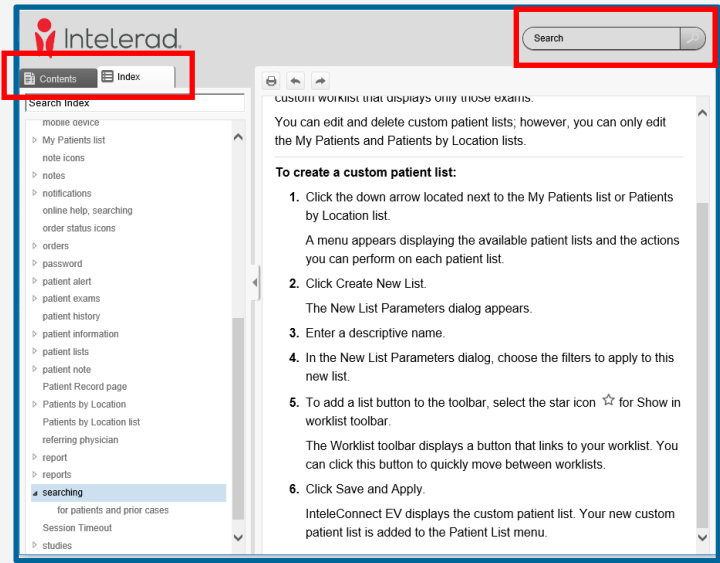

- You can use the IntelConnect EV Portal on an iPad, iPod touch, or iPhone, to view notifications and to read reports by using the Safari web browser.
- Alternatively download the mobile version for use on your mobile device from iTunes or the App Store from Apple.
- To download the IntelConnect EV app:
 - From your mobile device, click the App store app or the iTunes app.
 - From the app, locate the Search option, and then type IntelConnect.
 - The IntelConnect EV app appears.
 - Click Install.
 - The app installation begins. Once the installation is complete, the IntelConnect EV icon appears on your home screen.
- Once you have an account, from the Login page, enter your username and password.



Learning
Outcomes





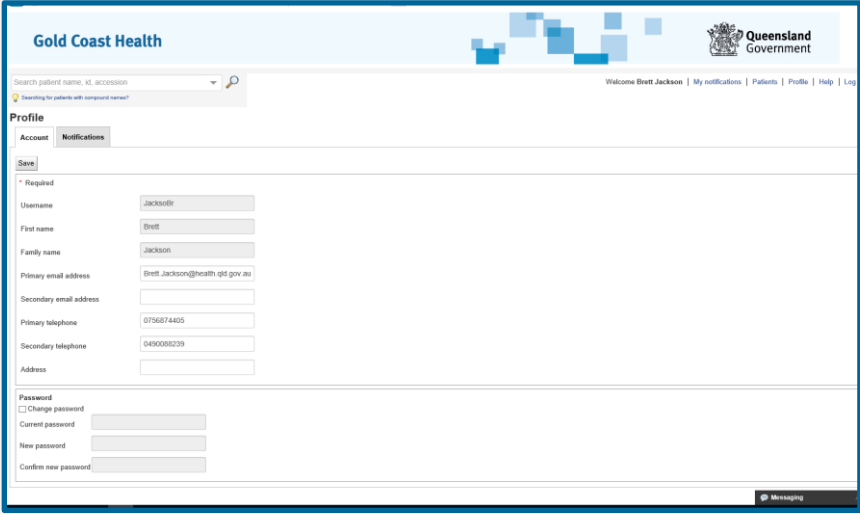
- How to login to Intelconnect

3. Application Support

 Description	<h2 style="text-align: center;">Outline of the GCHHS IntelConnect Support Arrangements</h2>
 Objectives	<p>Overview of the support arrangements. Make users aware of the support options and escalation pathways.</p>
 Audience	<p>PACS Key Users MID Technologists MID Radiologist Other PACS Users</p>
 Key Message	<ul style="list-style-type: none"> It may be difficult to determine whether a hardware or software issue is the catalyst for the issue being experienced. <p>For software related or application support issues escalate as follows</p> <ul style="list-style-type: none"> The IntelConnect application has a well compiled online help that can assist with application guidance. You can conduct a general help search or use the Contents or Index tabs to search by topic. In the Search field, enter terms then press Enter <div data-bbox="550 1025 1273 1585" style="border: 1px solid blue; padding: 5px;">  </div> <ul style="list-style-type: none"> Escalate your issue or request to GCHPacsadmin@health.qld.gov.au or 5687 4406 PACS ADMIN will log a service call with the vendor as required. If you suspect a hardware related issue escalate to GCHPacsadmin@health.qld.gov.au or 5687 4406 who will escalate as required.
 Learning Outcomes	<ul style="list-style-type: none"> Understand the IntelConnect help resources available. Understand the IntelConnect support options and escalation pathways.

4. Customisation

4.1 User Preferences

 Description	Outline of the available user preference settings
 Objectives	Overview of the support arrangements. Make user aware of the support escalation pathways.
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<h4>Contact Details</h4> <ul style="list-style-type: none">• Users are encouraged to maintain their contact details. MID may refer to your profile if we need to contact you.• To set your contact information:<ol style="list-style-type: none">1. Click Profile.2. Click the Account tab.3. Type or edit your email address, telephone numbers, or address. <div data-bbox="459 1059 1323 1570"></div> <p><u>QH Users are unable to reset their password through this page. QH user passwords are synchronised with your Novell password</u></p> <h4>Notification Preferences</h4>

- Users can customise notification preferences.

The screenshot shows the Gold Coast Health user interface. At the top, there is a search bar for patient names and a navigation menu with links for 'My notifications', 'Patients', 'Profile', 'Help', and 'Log out'. The user is identified as 'Brett Jackson'. The main content area is titled 'Profile' and has two tabs: 'Account' and 'Notifications'. The 'Notifications' tab is active, showing a 'Save' button and a list of events the user is interested in. The events are: Final report is available, Final report is modified, Final report is deleted, Critical result is flagged (checked), Transcription is available, Transcription is modified, Transcription is deleted, and Addendum is transcribed. There are also 'Delivery options' with a checkbox for 'Send events by email'.

- Some of the above setting are determined at a system level.
- Critical Results Notification is activated for all users and cannot be deselected by users
- Users can turn on the following notifications:

This is a close-up of the 'Profile' page, specifically the 'Notifications' tab. It shows the 'Save' button and the list of events. The 'Critical result is flagged' checkbox is checked, while all other checkboxes are unchecked. The 'Delivery options' section is also visible, with the 'Send events by email' checkbox unchecked.

- More information concerning notifications is in the following section
- You can enable / disable some notification preferences are set at the system level.
- Of the notifications that are enabled users can choose whether to enable or disable those notifications in their Notification preferences in their user profile.
- Critical result notifications cannot be disabled.

Notification	Configurable for all users	Configurable per user (in Notification Preferences)
Images Available	yes	yes
Preliminary Report	yes	yes
Preliminary Report Modification		
Preliminary Report Deletion		
Addendum Transcription		
Preliminary Addendum	yes	yes
Final Addendum		
Order Cancellation	yes	no
Critical Results	no, always enabled	yes
Critical Result Modification		





Notification	Configurable for all users	Configurable per user (in Notification Preferences)
Final Report	no, always enabled	yes
Final Report Correction		
Final Report Deletion		
Signature Revocation		
Emergency Impression Added	yes	yes



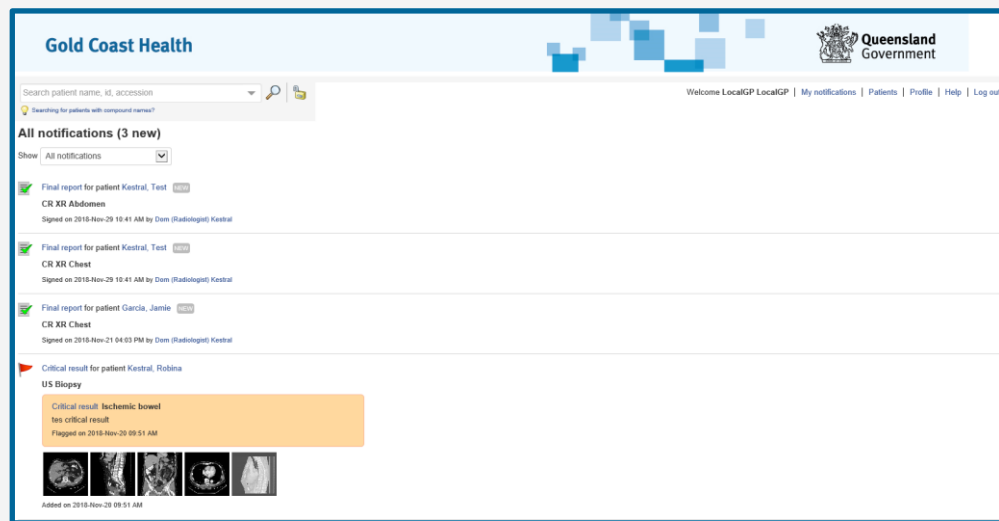
Learning Outcomes

- Understand the online help resources available.
- Understand the PACS support options and escalation pathways.

5. Notifications

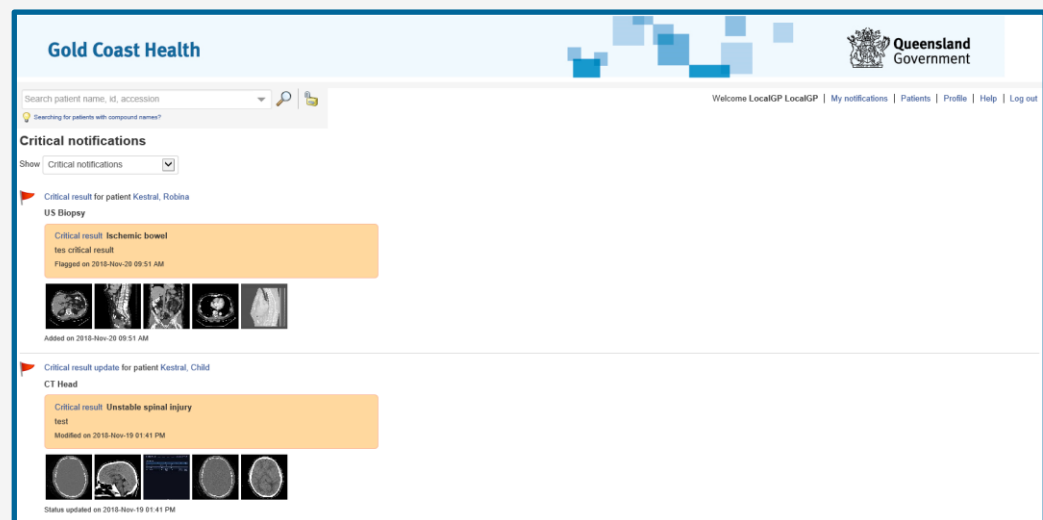
 Description	InteleConnect Notifications											
 Objectives	Overview of the Notification functionality available in InteleConnect.											
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users											
 Key Message	<ul style="list-style-type: none"> The Notifications page lists all new and recent notifications for the patients referred by the user. Notifications can be set to announce the availability of final reports, preliminary reports, images, critical results, and other information. The default setting is to have only final reports and Critical Result Notification show. User can adjust their personal notification preferences to enable other features (see 2.1). <table border="1" data-bbox="363 909 1294 1518"> <thead> <tr> <th data-bbox="363 909 676 949">Choose this Option</th> <th data-bbox="676 909 1294 949">To View</th> </tr> </thead> <tbody> <tr> <td data-bbox="363 949 676 1122">All Notifications</td> <td data-bbox="676 949 1294 1122"> All new and recent information about the patients who were sent to you from your radiology provider. Notifications announce the availability of final reports, preliminary reports, images, critical results, and other information. </td> </tr> <tr> <td data-bbox="363 1122 676 1294">My Notifications</td> <td data-bbox="676 1122 1294 1294"> Only your preferred notifications, that is, the notifications you selected in your Profile. </td> </tr> <tr> <td data-bbox="363 1294 676 1467">Critical Notifications</td> <td data-bbox="676 1294 1294 1467"> Urgent or important information that requires your immediate attention and acknowledgement. The number in parentheses indicates the number of pending critical results (critical results that have not been completed yet). To complete a critical result, your radiology provider will contact you to acknowledge it. Optionally, your radiology provider will allow you to complete the critical result by acknowledging it yourself. </td> </tr> <tr> <td data-bbox="363 1467 676 1518">Pending Critical Notifications</td> <td data-bbox="676 1467 1294 1518"> Only pending critical results, that is, critical results that have not been completed or acknowledged. </td> </tr> </tbody> </table>		Choose this Option	To View	All Notifications	All new and recent information about the patients who were sent to you from your radiology provider. Notifications announce the availability of final reports, preliminary reports, images, critical results, and other information.	My Notifications	Only your preferred notifications, that is, the notifications you selected in your Profile.	Critical Notifications	Urgent or important information that requires your immediate attention and acknowledgement. The number in parentheses indicates the number of pending critical results (critical results that have not been completed yet). To complete a critical result, your radiology provider will contact you to acknowledge it. Optionally, your radiology provider will allow you to complete the critical result by acknowledging it yourself.	Pending Critical Notifications	Only pending critical results, that is, critical results that have not been completed or acknowledged.
Choose this Option	To View											
All Notifications	All new and recent information about the patients who were sent to you from your radiology provider. Notifications announce the availability of final reports, preliminary reports, images, critical results, and other information.											
My Notifications	Only your preferred notifications, that is, the notifications you selected in your Profile.											
Critical Notifications	Urgent or important information that requires your immediate attention and acknowledgement. The number in parentheses indicates the number of pending critical results (critical results that have not been completed yet). To complete a critical result, your radiology provider will contact you to acknowledge it. Optionally, your radiology provider will allow you to complete the critical result by acknowledging it yourself.											
Pending Critical Notifications	Only pending critical results, that is, critical results that have not been completed or acknowledged.											

- You can view up to 10 notifications at a time, up to a maximum of 100 notifications.
- To view the next 10 notifications, click the Show More link.



Critical Results Notifications and Acknowledgement

- The Critical Results Notifications list will display urgent or important information that requires your immediate attention and acknowledgement.



- To acknowledge a critical result, click Acknowledge and then confirm your action.
- This acknowledgement will be returned to MID for monitoring.
- Non acknowledged results may be escalated to your supervisor.
- To return to the list of notifications, click Notifications.





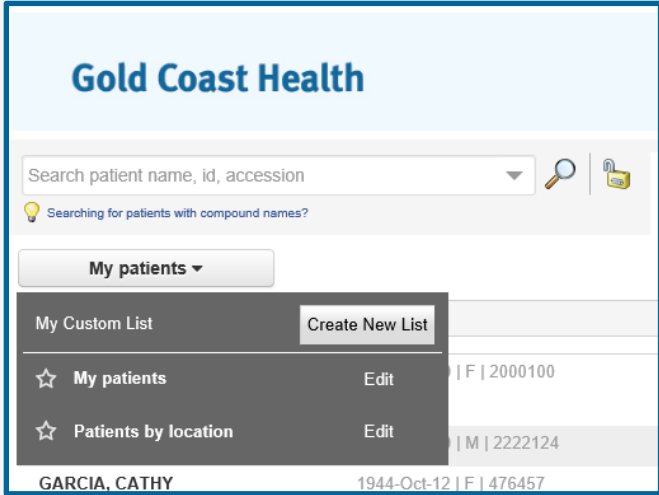


Learning
Outcomes

- Familiarity with the Notifications functionality and options presented.

6. Searching

6.1 Default Patient Worklist

 Description	Default Patient Work List
 Objectives	Overview of the default patient work lists available in IntelConnect
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<p>Default Lists</p> <ul style="list-style-type: none"> You can obtain an overall view of orders by using one of the patient lists. Two lists are available by default for locating patient orders: My Patients and Patients by Location. Use the My Patients list to view orders for patients for whom you are the referring physician. Use the Patients by Location list to view orders for all patients in a specific facility and department. The Patients by Location list is useful in situations where your work location and department change depending on the day of the week. <div data-bbox="560 1059 1222 1552" style="border: 1px solid #0070C0; padding: 10px; margin: 10px 0;">  </div> <ul style="list-style-type: none"> You can determine which patient orders are shown by editing the parameters of the My Patients list, Patients by Location list, or your custom patient lists. All patient lists display the following information for each order: <ul style="list-style-type: none"> ○ Patient Name ○ Patient Information (Date of Birth, Age, Study Date, Gender, and Accession Number) ○ Order priority ○ Exam description ○ Exam date ○ Exam Status

- The patients list is updated automatically every minute, but you can update the list when necessary by clicking Refresh. You can quickly change the date range and sort the list by using the Date Range and Sort By menus respectively.
- From the Patient list, you can perform some or all of the following actions:
 - Search for orders or patients.
 - Edit the My Patients or Patients by Location lists.
 - Create a custom patient list.
 - View all orders associated with a patient.
 - View a patient order.

To Edit the Default Patient Lists





1. Click the down arrow located next to the My Patients list or Patients by Location list.
2. A menu appears displaying the available patient lists and the actions you can perform on each patient list.
3. Click Edit next to the My Patients list, the Patients by Location list, or the name of a custom patient list.
4. The Edit List Parameters dialog appears showing the parameters for the selected patient list.
5. Modify the necessary parameters and then click Save and Apply.
6. The modified patient list is selected and shown.



Learning
Outcomes

- Familiarity with the IntelConnect default patient lists

7. Creating Custom Patient Work Lists

 Description	Custom Patient Worklist
 Objectives	Overview of creating custom patient work lists available in IntelConnect
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<ul style="list-style-type: none"> In addition to the My Patients and Patients by Location lists, you can create your own custom patient lists based on filters such as the order status, the date range, the modality, the organisation, the impressions (with discrepancies), the critical results, and so on. For example, you can create a new list called “My Wednesday US ABC Worklist” that displays patient orders scheduled for ultrasound exams in Clinic ABC on Wednesdays. <p>Creating a Custom List</p> <p>To create a custom patient list:</p> <ol style="list-style-type: none"> Click the down arrow located next to the My Patients list or Patients by Location list. A menu appears displaying the available patient lists and the actions you can perform on each patient list. Click Create New List. The New List Parameters dialog appears. <div data-bbox="475 1144 1104 1850" style="border: 2px solid blue; padding: 10px; margin: 10px 0;"> <p>New List Parameters ✕</p> <p>List name <input type="text"/></p> <p><input checked="" type="checkbox"/> Show in worklist toolbar</p> <p>Date range <input type="text" value="Last 7 days"/> Exam Status <input type="text"/></p> <p>Modality <input type="text"/></p> <p>Patients <input type="radio"/> All <input checked="" type="radio"/> Only those I referred</p> <p>Impressions & critical results <input type="checkbox"/> Impressions <input checked="" type="radio"/> All <input type="radio"/> Discrepancies <input type="checkbox"/> Critical results</p> <p>Organizations <input type="text"/> Locations <input type="text"/></p> <p style="text-align: right;"><input type="button" value="Save and Apply"/> <input type="button" value="Cancel"/></p> </div> <ol style="list-style-type: none"> Enter a descriptive name. In the New List Parameters dialog, choose the filters to apply to this new list. To add a list button to the toolbar, select the star icon for ‘show in worklist toolbar’. The Worklist toolbar displays a button that links to your worklist. You can click this button to quickly move between worklists.

10. Click Save and Apply.





- IntelConnect EV displays the custom patient list. Your new custom patient list is added to the Patient List menu.



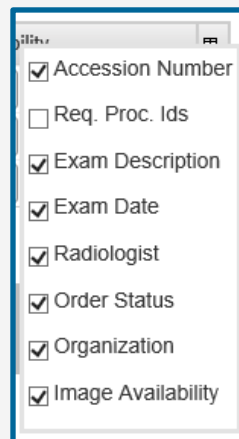
Learning
Outcomes

- Familiarity with the creating custom work lists

8. Patient Search

 Description	Patient Search																						
 Objectives	Overview of the conducting a patient search																						
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users																						
 Key Message	<p>Searching for Patients and Prior Cases</p> <ul style="list-style-type: none"> You can search for a specific patient order by the patient's family name, full name, ID (Medical Record Number or MRN) or alternate patient ID (if applicable). <div data-bbox="411 835 1177 1088" data-label="Image"> <p>The screenshot shows a search interface with a main search field containing the placeholder text 'Search patient name, id, accession'. To the right of the search field are icons for search (magnifying glass) and a lock. Below the search field is a 'Filter by' dropdown menu that is open, showing a 'Date of birth' filter with a text input field containing the format 'DD/MM/YYYY'.</p> </div> <ul style="list-style-type: none"> You must type at least two characters in the search field representing the two first letters of the patient's family name or the first two numbers of the ID or accession number. Searches are not case-sensitive. When searching by family name, ID, or accession number, you can narrow that search by adding a date of birth to the criteria. For example, if you are searching by a patient's last name, you can further narrow that search by entering a date of birth. You will then get a list of patients with that last name and date of birth. The following table shows examples of ways to search. <table border="1" data-bbox="472 1478 1121 1982"> <thead> <tr> <th>Typing this</th> <th>Will match this</th> <th>Will not match this</th> </tr> </thead> <tbody> <tr> <td rowspan="3">we</td> <td>West, Mandy</td> <td>Dewey, David</td> </tr> <tr> <td>Wentworth, Antoine</td> <td>Waterford, Mark</td> </tr> <tr> <td>Wembly, Marley</td> <td>Gorlon, Genevieve</td> </tr> <tr> <td rowspan="2">443</td> <td>WE383423</td> <td>383423WE</td> </tr> <tr> <td>44323</td> <td>78443</td> </tr> <tr> <td rowspan="3">west, ma</td> <td>443abc</td> <td>abc443</td> </tr> <tr> <td>West, Mandy</td> <td>West, Jacob</td> </tr> <tr> <td>Weston, Marley</td> <td>Marshalls, Ginger</td> </tr> </tbody> </table>	Typing this	Will match this	Will not match this	we	West, Mandy	Dewey, David	Wentworth, Antoine	Waterford, Mark	Wembly, Marley	Gorlon, Genevieve	443	WE383423	383423WE	44323	78443	west, ma	443abc	abc443	West, Mandy	West, Jacob	Weston, Marley	Marshalls, Ginger
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	44323	78443																					
west, ma	443abc	abc443																					
	West, Mandy	West, Jacob																					
	Weston, Marley	Marshalls, Ginger																					

- If you are searching for a patient with a compound given name or compound surname (family name) that contains a space rather than a hyphen, you must insert a comma to identify and isolate the compound name. For example, if the patient you are searching for has a compound surname such as De Garcia and are performing a search by surname only, must type the following: De Garcia,
- If you search for the same patient but by surname and given name, you must type either of the following: 'De Garcia, Daniel' 'Daniel, De Garcia'.
- You are not required to use a comma when searching for a patient with a compound name that contains a hyphen rather than a space, such as Mary-Louise White or Thomas Jones-Ford.
- To add the date of birth criteria to your search , click the down arrow and enter a date of birth in the following format: DD/MM/YYYY, and then press Enter.

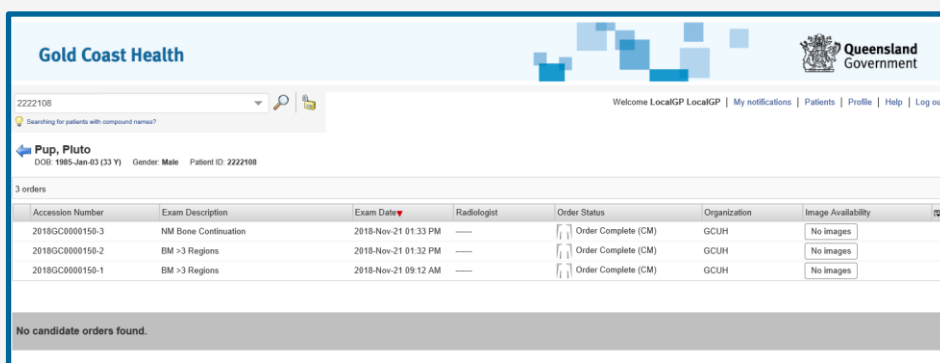


you
you

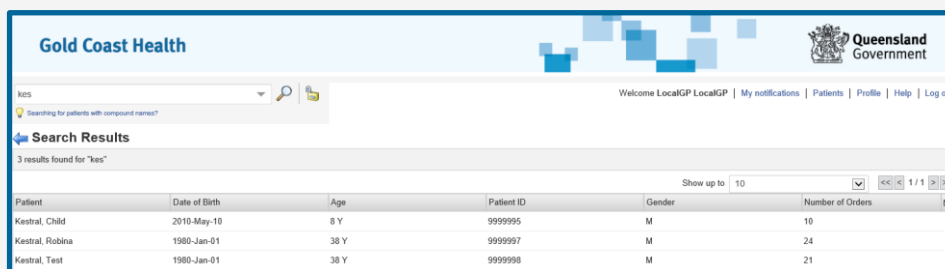
OR

Search Results

- If only one patient matches the search criteria, the patient record for the matching patient appears.



- If the list of search results is longer than one page, click a column title to sort the results. To reverse the sort order, click the column title again



- To change the columns that appear, click Select Columns at the far right side of the column headers and then enable or disable the names of the columns to display.

 **Key Users Only**

Accession Number Search





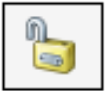

- You can also search for orders by accession number. Search results include all current and prior orders for a patient.
- When you perform a partial search by accession number, the accession numbers are not displayed with the list of patients.
- To view the accession number, select the patient name in the list.
- The accession number appears in the patient record.



Learning
Outcomes





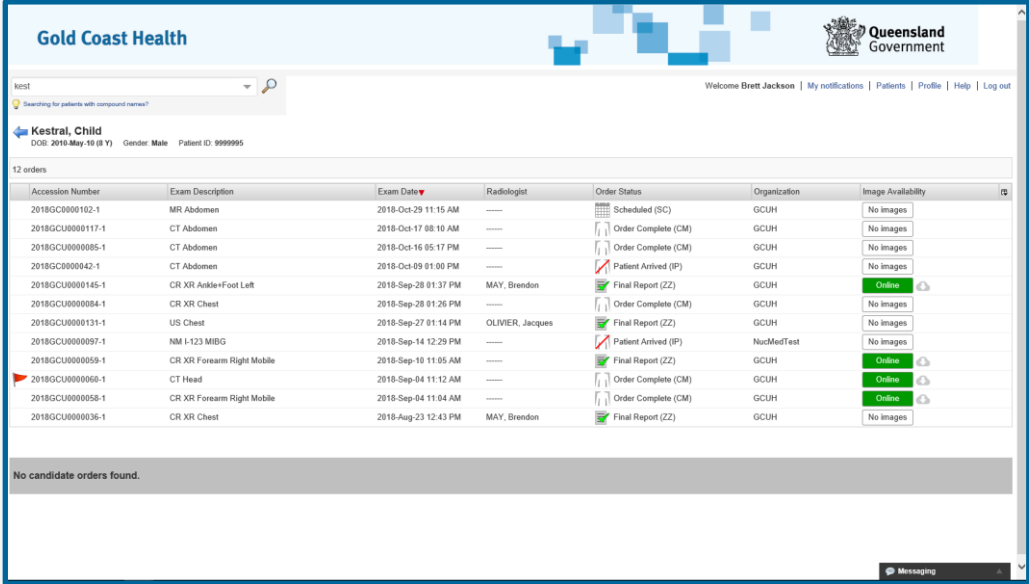
- Understand how to search for a patient in IntelConnect and rearrange the patient list

9. Appointment Management

 Description	Restricted (Break Glass) Search
 Objectives	Overview of the restricted break glass search.
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<ul style="list-style-type: none"> Some users such as GP's may be restricted from accessing information for a GCHHS patient if they are not the patient's primary referring physician. The clinician may need to override this restriction by using the Break the glass search. <p>Break the Glass Search</p> <ul style="list-style-type: none"> To use Break the Glass You must provide either the patients ID or the patients name and date of birth. IntelConnect requires you to accept a confidentiality agreement. You need to accept this agreement only once for an order. IntelConnect does not require you to break glass again to access an order after the first time. You may access only exams that were performed on or before the date you grant yourself access to a patient. To access future orders for the patient, you will need to break the glass again <ol style="list-style-type: none"> Click the Break the Glass icon adjacent to the search bar The confidentiality agreement appears. To accept the terms of the confidentiality agreement, enable the check box.  <p>Do one of the following:</p> <ol style="list-style-type: none"> Type the full patient ID. Type the comma-separated full patient name and the full patient date of birth. For example, type the following: Jones, John and 19740601. Click Check Patient. The patient name, sex, and age appear. This information allows you to make sure this is in fact the patient for whom you are searching. If this is your patient, click Access Patient Studies. Click Cancel if this is not the patient for whom you are searching. The patient's exams appear. Click an order to view the report and images.
 Learning Outcomes	<ul style="list-style-type: none"> Understand the Break the Glass search functionality

10. Patient Records

10.1 Patient Matching

 Description	Patient Matching in the Patient Record																																																																																											
 Objectives	Overview of the patient record																																																																																											
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users																																																																																											
 Key Message	<ul style="list-style-type: none"> • Selecting a patient from the search results or the notification screen launches the patient record. • The patient record allows you to view all orders associated with that patient and any candidate patient orders. • From the Patient Record page, you can perform some or all of the following actions: <ul style="list-style-type: none"> ○ Search for orders or patients. ○ View patient orders and order statuses. ○ View orders for candidate patients. <div data-bbox="376 1104 1410 1686" data-label="Complex-Block">  <table border="1"> <thead> <tr> <th>Accession Number</th> <th>Exam Description</th> <th>Exam Date</th> <th>Radiologist</th> <th>Order Status</th> <th>Organization</th> <th>Image Availability</th> </tr> </thead> <tbody> <tr> <td>2018GCU000102-1</td> <td>MR Abdomen</td> <td>2018-Oct-29 11:15 AM</td> <td>----</td> <td>Scheduled (SC)</td> <td>GCUH</td> <td>No Images</td> </tr> <tr> <td>2018GCU000117-1</td> <td>CT Abdomen</td> <td>2018-Oct-17 08:10 AM</td> <td>----</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>No Images</td> </tr> <tr> <td>2018GCU0000085-1</td> <td>CT Abdomen</td> <td>2018-Oct-16 05:17 PM</td> <td>----</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>No Images</td> </tr> <tr> <td>2018GCU000042-1</td> <td>CT Abdomen</td> <td>2018-Oct-09 01:00 PM</td> <td>----</td> <td>Patient Arrived (PA)</td> <td>GCUH</td> <td>No Images</td> </tr> <tr> <td>2018GCU000145-1</td> <td>CR XR Ankle+Foot Left</td> <td>2018-Sep-28 01:37 PM</td> <td>MAY, Brendon</td> <td>Final Report (ZZ)</td> <td>GCUH</td> <td>Online</td> </tr> <tr> <td>2018GCU0000084-1</td> <td>CR XR Chest</td> <td>2018-Sep-28 01:26 PM</td> <td>----</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>No Images</td> </tr> <tr> <td>2018GCU000131-1</td> <td>US Chest</td> <td>2018-Sep-27 01:14 PM</td> <td>OLIVIER, Jacques</td> <td>Final Report (ZZ)</td> <td>GCUH</td> <td>No Images</td> </tr> <tr> <td>2018GCU0000097-1</td> <td>NM I-123 MIBG</td> <td>2018-Sep-14 12:29 PM</td> <td>----</td> <td>Patient Arrived (PA)</td> <td>NucMedTest</td> <td>No Images</td> </tr> <tr> <td>2018GCU0000059-1</td> <td>CR XR Forearm Right Mobile</td> <td>2018-Sep-10 11:05 AM</td> <td>----</td> <td>Final Report (ZZ)</td> <td>GCUH</td> <td>Online</td> </tr> <tr> <td>2018GCU0000060-1</td> <td>CT Head</td> <td>2018-Sep-04 11:12 AM</td> <td>----</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>Online</td> </tr> <tr> <td>2018GCU0000058-1</td> <td>CR XR Forearm Right Mobile</td> <td>2018-Sep-04 11:04 AM</td> <td>----</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>Online</td> </tr> <tr> <td>2018GCU0000036-1</td> <td>CR XR Chest</td> <td>2018-Aug-23 12:43 PM</td> <td>MAY, Brendon</td> <td>Final Report (ZZ)</td> <td>GCUH</td> <td>No Images</td> </tr> </tbody> </table> <p>No candidate orders found.</p> </div>	Accession Number	Exam Description	Exam Date	Radiologist	Order Status	Organization	Image Availability	2018GCU000102-1	MR Abdomen	2018-Oct-29 11:15 AM	----	Scheduled (SC)	GCUH	No Images	2018GCU000117-1	CT Abdomen	2018-Oct-17 08:10 AM	----	Order Complete (CM)	GCUH	No Images	2018GCU0000085-1	CT Abdomen	2018-Oct-16 05:17 PM	----	Order Complete (CM)	GCUH	No Images	2018GCU000042-1	CT Abdomen	2018-Oct-09 01:00 PM	----	Patient Arrived (PA)	GCUH	No Images	2018GCU000145-1	CR XR Ankle+Foot Left	2018-Sep-28 01:37 PM	MAY, Brendon	Final Report (ZZ)	GCUH	Online	2018GCU0000084-1	CR XR Chest	2018-Sep-28 01:26 PM	----	Order Complete (CM)	GCUH	No Images	2018GCU000131-1	US Chest	2018-Sep-27 01:14 PM	OLIVIER, Jacques	Final Report (ZZ)	GCUH	No Images	2018GCU0000097-1	NM I-123 MIBG	2018-Sep-14 12:29 PM	----	Patient Arrived (PA)	NucMedTest	No Images	2018GCU0000059-1	CR XR Forearm Right Mobile	2018-Sep-10 11:05 AM	----	Final Report (ZZ)	GCUH	Online	2018GCU0000060-1	CT Head	2018-Sep-04 11:12 AM	----	Order Complete (CM)	GCUH	Online	2018GCU0000058-1	CR XR Forearm Right Mobile	2018-Sep-04 11:04 AM	----	Order Complete (CM)	GCUH	Online	2018GCU0000036-1	CR XR Chest	2018-Aug-23 12:43 PM	MAY, Brendon	Final Report (ZZ)	GCUH	No Images
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Candidate Patients

- A probability-based calculation method is used to search for patients who are a likely match to the current patient except for certain discrepancies in patient information such as date of birth, name, or gender. These likely matches are referred to as candidate patients.
- Candidates appear based on a confidence level and a threshold. The confidence level measures the matching probability of the patient record and is represented by a percentage.
- The threshold is the minimum confidence value above which candidates are possible matches and are displayed. For example, if your threshold is set to 50% (the default value for the threshold), only patients with a confidence level of 50% or higher appear in the Patient Record page. Our threshold is set at 90%.

The screenshot shows the Gold Coast Health patient record for 'Harris, Joshua' (DOB: 1980-Dec-11 (38 Y), Gender: Male, Patient ID: 789456). It displays two orders and two candidate orders. The candidate orders are highlighted in red, indicating a 95% confidence level. The candidate orders are:

Accession Number	Exam Description	Exam Date	Radiologist	Order Status	Organization	Image Availability
2018GC000109-1	XA AF Biliary Drain Change	2018-Nov-01 01:07 PM	----	✓ Patient Arrived (IP)	GCUH	No Images
2018GC000108-1	XA AF Babygram Postmortem	2018-Oct-31 04:47 PM	----	✓ Patient Arrived (IP)	GCUH	No Images

Below the candidate orders, there is a section for '2 candidate orders for 1 similar patient demographic' with a 95% confidence level. The candidate orders are:

Accession Number	Exam Description	Exam Date	Radiologist	Order Status	Organization	Image Availability
2018GC000119-1	MR Chest+C	2018-Nov-19 01:15 PM	----	✓ Patient Arrived (IP)	ROBH	No Images
2018GC000120-1	XA AF Biliary Drainage	2018-Nov-02 11:00 AM	----	✓ Patient Arrived (IP)	GCUH	No Images

- You can view images and reports for these candidate patients if you believe they are a match.

To view candidate patient orders:

































1. Click the candidate order to view the order details and the associated images.
2. The selected order is opened in the Case Viewer.

















Learning
Outcomes

- Understand the distinction between patient matches and candidate matches








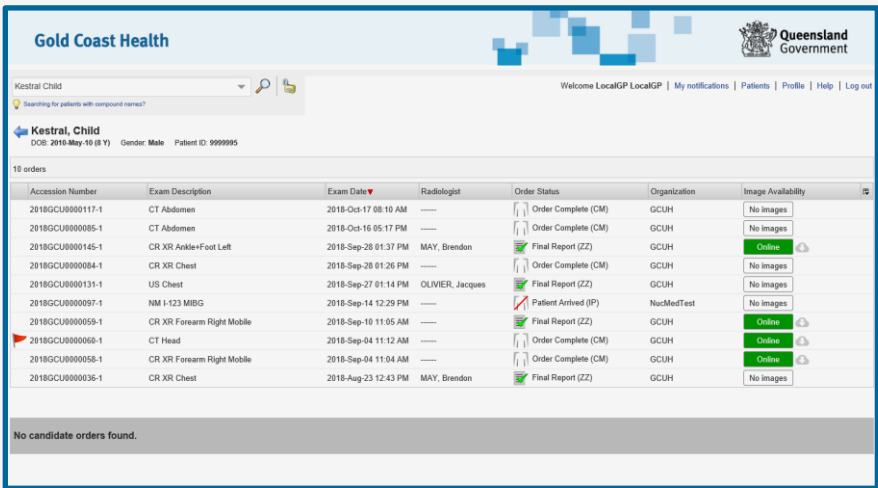

11. Exam / Order Status

 Description	Exam Status																				
 Objectives	Overview of the examination / order statuses displayed in Intelconnect																				
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users																				
 Key Message	<ul style="list-style-type: none"> The table below describes the possible order status icons that appear for a patient order. These icons indicate the progress of the patient order as it starts with a scheduled exam and ends with a final report. Make this table available by a wall chart or QRG. <table border="1" data-bbox="424 837 1362 1765"> <thead> <tr> <th>This icon:</th> <th>Indicates:</th> </tr> </thead> <tbody> <tr> <td></td> <td>The exam is scheduled.</td> </tr> <tr> <td></td> <td>The patient has arrived.</td> </tr> <tr> <td></td> <td>Order complete.</td> </tr> <tr> <td></td> <td>The report has been dictated and a dictation is available.</td> </tr> <tr> <td></td> <td>The preliminary report is available.</td> </tr> <tr> <td></td> <td>A critical result is available.</td> </tr> <tr> <td></td> <td>Impressions are available.</td> </tr> <tr> <td></td> <td>There is a discrepancy with the impression.</td> </tr> <tr> <td></td> <td>The final report is available.</td> </tr> </tbody> </table>	This icon:	Indicates:		The exam is scheduled.		The patient has arrived.		Order complete.		The report has been dictated and a dictation is available.		The preliminary report is available.		A critical result is available.		Impressions are available.		There is a discrepancy with the impression.		The final report is available.
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	The preliminary report is available.																				
	A critical result is available.																				
	Impressions are available.																				
	There is a discrepancy with the impression.																				
	The final report is available.																				
 Learning Outcomes	<ul style="list-style-type: none"> Understand basic exam/ order statuses displayed in IntelConnect 																				

12. Critical Results





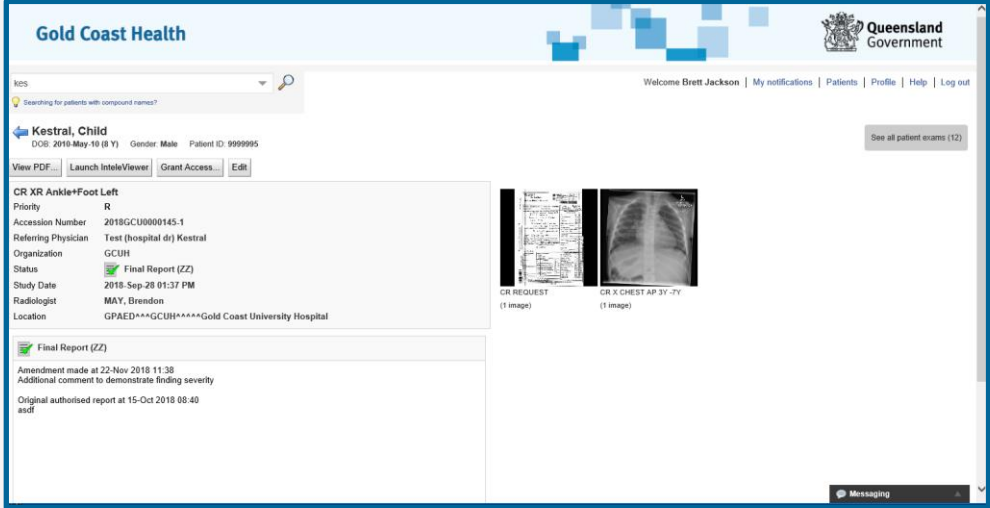
 Description	Critical Results								
 Objectives	Familiarise users with the presence and colour coding of critical results flags.								
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users								
 Key Message	<p>About Critical Results</p> <ul style="list-style-type: none"> An order for which there is a critical result shows a colored flag which designates the urgency of the critical result. The times for communicating critical results are default values. Make this table available by a wall chart or QRG. <table border="1" data-bbox="424 945 1362 1361"> <thead> <tr> <th>This flag color:</th> <th>Indicates:</th> </tr> </thead> <tbody> <tr> <td></td> <td>A critical result. A radiologist or staff member must communicate the critical result finding to you within 60 minutes.</td> </tr> <tr> <td></td> <td>An urgent result. A radiologist or staff member must communicate the critical result finding to you within six hours.</td> </tr> <tr> <td></td> <td>An important result. A radiologist or staff member must communicate the critical result finding to you within three days.</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Selecting this case will launch the Case Viewer which provides access for image review and to enter a Critical Result Acknowledgement message back to the MID. The associated radiology report must still be acknowledged in the ieMR. 	This flag color:	Indicates:		A critical result. A radiologist or staff member must communicate the critical result finding to you within 60 minutes.		An urgent result. A radiologist or staff member must communicate the critical result finding to you within six hours.		An important result. A radiologist or staff member must communicate the critical result finding to you within three days.
This flag color:	Indicates:								
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	An important result. A radiologist or staff member must communicate the critical result finding to you within three days.								
 Learning Outcomes	<ul style="list-style-type: none"> Understand the presence and colour coding of critical results flags 								

13. Image Availability

 Description	Image Availability																																																																														
 Objectives	Overview of the image availability functionality.																																																																														
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users																																																																														
 Key Message	<ul style="list-style-type: none"> You can view all images for an order whether the images are online or offline.  Online image are in the GCHHS PACS and available for immediate access. There is no available imaging for studies displayed as No Images. Users should contact GCHPACSAdmin for assistance with these studies.  Offline images are studies that exist in a known offline or external source but need to be retrieved before they can be displayed Offline images are available in two ways: <ul style="list-style-type: none"> The images are either retrieved automatically when you open an order Or Users can trigger the retrieval by clicking the Retrieve button in the Image Availability column.  You can trigger the retrieval of offline images for multiple orders directly from any of the Patient lists by clicking Retrieve for each order. This saves you from having to open each order individually to retrieve the images. <div data-bbox="450 1294 1332 1780" data-label="Table">  <table border="1"> <thead> <tr> <th>Accession Number</th> <th>Exam Description</th> <th>Exam Date</th> <th>Radiologist</th> <th>Order Status</th> <th>Organization</th> <th>Image Availability</th> </tr> </thead> <tbody> <tr> <td>2018GCU000117-1</td> <td>CT Abdomen</td> <td>2018-Oct-17 08:10 AM</td> <td>---</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>No images</td> </tr> <tr> <td>2018GCU0000085-1</td> <td>CT Abdomen</td> <td>2018-Oct-16 05:17 PM</td> <td>---</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>No images</td> </tr> <tr> <td>2018GCU0000145-1</td> <td>CR XR Ankle+Foot Left</td> <td>2018-Sep-28 01:37 PM</td> <td>MAY, Brendon</td> <td>Final Report (ZZ)</td> <td>GCUH</td> <td>Online</td> </tr> <tr> <td>2018GCU0000084-1</td> <td>CR XR Chest</td> <td>2018-Sep-28 01:26 PM</td> <td>---</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>No images</td> </tr> <tr> <td>2018GCU0000131-1</td> <td>US Chest</td> <td>2018-Sep-27 01:14 PM</td> <td>OLIVIER, Jacques</td> <td>Final Report (ZZ)</td> <td>GCUH</td> <td>No images</td> </tr> <tr> <td>2018GCU0000097-1</td> <td>NM I-523 MIBG</td> <td>2018-Sep-14 12:29 PM</td> <td>---</td> <td>Patient Arrived (IP)</td> <td>NucMedTest</td> <td>No images</td> </tr> <tr> <td>2018GCU0000059-1</td> <td>CR XR Forearm Right Mobile</td> <td>2018-Sep-10 11:05 AM</td> <td>---</td> <td>Final Report (ZZ)</td> <td>GCUH</td> <td>Online</td> </tr> <tr> <td>2018GCU0000068-1</td> <td>CT Head</td> <td>2018-Sep-04 11:12 AM</td> <td>---</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>Online</td> </tr> <tr> <td>2018GCU0000058-1</td> <td>CR XR Forearm Right Mobile</td> <td>2018-Sep-04 11:04 AM</td> <td>---</td> <td>Order Complete (CM)</td> <td>GCUH</td> <td>Online</td> </tr> <tr> <td>2018GCU0000036-1</td> <td>CR XR Chest</td> <td>2018-Aug-23 12:43 PM</td> <td>MAY, Brendon</td> <td>Final Report (ZZ)</td> <td>GCUH</td> <td>No images</td> </tr> </tbody> </table> </div>		Accession Number	Exam Description	Exam Date	Radiologist	Order Status	Organization	Image Availability	2018GCU000117-1	CT Abdomen	2018-Oct-17 08:10 AM	---	Order Complete (CM)	GCUH	No images	2018GCU0000085-1	CT Abdomen	2018-Oct-16 05:17 PM	---	Order Complete (CM)	GCUH	No images	2018GCU0000145-1	CR XR Ankle+Foot Left	2018-Sep-28 01:37 PM	MAY, Brendon	Final Report (ZZ)	GCUH	Online	2018GCU0000084-1	CR XR Chest	2018-Sep-28 01:26 PM	---	Order Complete (CM)	GCUH	No images	2018GCU0000131-1	US Chest	2018-Sep-27 01:14 PM	OLIVIER, Jacques	Final Report (ZZ)	GCUH	No images	2018GCU0000097-1	NM I-523 MIBG	2018-Sep-14 12:29 PM	---	Patient Arrived (IP)	NucMedTest	No images	2018GCU0000059-1	CR XR Forearm Right Mobile	2018-Sep-10 11:05 AM	---	Final Report (ZZ)	GCUH	Online	2018GCU0000068-1	CT Head	2018-Sep-04 11:12 AM	---	Order Complete (CM)	GCUH	Online	2018GCU0000058-1	CR XR Forearm Right Mobile	2018-Sep-04 11:04 AM	---	Order Complete (CM)	GCUH	Online	2018GCU0000036-1	CR XR Chest	2018-Aug-23 12:43 PM	MAY, Brendon	Final Report (ZZ)	GCUH	No images
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 Learning Outcomes	<ul style="list-style-type: none"> Understanding of the approvals workflow as it applies to your role 																																																																														

14. Case Review

14.1 Case Viewer Overview

 Description	Case Viewer Layout Overview
 Objectives	Overview of the case viewer layout and functions.
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<p>Case Viewer</p> <ul style="list-style-type: none"> Use the Case Viewer to view detailed information about a patient order. Depending on the order status and contents of the patient order and your privileges, some or all of the following information is available for you to examine: <ul style="list-style-type: none"> Study information (referring physician, radiologist, scheduled study date, etc.) Patient information Final and Preliminary reports Images Critical results (such as the finding, priority level, and comment) <div data-bbox="395 1120 1390 1626" style="border: 1px solid #0070C0; padding: 10px; margin: 10px 0;">  <p>The screenshot shows the Gold Coast Health Case Viewer interface. At the top, it says 'Gold Coast Health' and 'Queensland Government'. The user is logged in as 'Brett Jackson'. The patient information section shows 'Kestral, Child' with DOB '2018-May-19 (8 Y)', Gender 'Male', and Patient ID '9999995'. The study information section includes 'CR XR Ankle+Foot Left', Priority 'R', Accession Number '2018GCU0000145-1', Referring Physician 'Test (hospital dr) Kestral', Organization 'GCUH', Status 'Final Report (ZZ)', Study Date '2018-Sep-28 01:37 PM', Radiologist 'MAY, Brendon', and Location 'GPAED***GCUH****Gold Coast University Hospital'. There are two image thumbnails: 'CR REQUEST (1 image)' and 'CR X CHEST AP 3Y -7Y (1 image)'. The final report section shows an amendment made at 22-Nov-2018 11:38 and an original authorized report at 15-Oct-2018 08:40.</p> </div>

Scheduling Details

- The scheduled date and time for a booked appoint is displayed in the case viewer. This the primary spot for clinicians to llok up the actual booking details.

The screenshot shows the Gold Coast Health patient case viewer interface. At the top, it says 'Gold Coast Health' and 'Queensland Government'. Below that is a search bar with a magnifying glass icon and a document icon. A message below the search bar says 'Searching for patients with compound names?'. The main header area includes 'Welcome LocalGP LocalGP | My notifications | Patients | Profile | Help | Log out'. The patient's name 'Kestral, Test' is displayed, along with 'DOB: 1980-Jan-01 (38 Y)', 'Gender: Male', and 'Patient ID: 9999998'. There is a button 'See all patient exams (19)'. Below the patient information are three buttons: 'View PDF...', 'Launch InteleViewer', and 'Grant Access...'. The main content area shows a table of patient details for 'US Abdomen' with a priority of 'R'. The table includes fields for Accession Number, Referring Physician, Organization, Status, Study Date, Radiologist, and Location. To the right of the table, it says 'No images available'.

US Abdomen	
Priority	R
Accession Number	2018GC0000144-1
Referring Physician	Test (hospital dr) Kestral
Organization	GCUH
Status	Scheduled (SC)
Study Date	2018-Nov-08 04:45 PM
Radiologist	
Location	2A^^^GCUH^^^Gold Coast University Hospital

- Patient preps are not available from this page but a hyperlink to all instructions will be maintained on the IntelConnect login page.

Action Buttons

- There are 2 action buttons displayed
 - View PDF
 - Launch InteleViewer

Series Selector






- The series available for review are displayed as thumbnails. Selecting any Thumbnails will launch the Image Viewer. The Image Viewer functionality will be reviewed in section 6.0



Learning Outcomes

- Understand basic screen layout and functionality of the Case Viewer

15. Report and Order PDF

 Description	Report and Order PDF																								
 Objectives	Overview of the report and order PDF viewer																								
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users																								
 Key Message	<p>Viewing and Printing Reports / Order Information</p> <ul style="list-style-type: none"> You can generate a printable version of a patient's report. You can save or print the PDF. <div data-bbox="365 831 1388 1375" style="border: 1px solid blue; padding: 10px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Gold Coast Health</div> <div style="text-align: center;">  </div> <div style="font-size: 18pt; font-weight: bold;">Queensland Government</div> </div> <div style="font-size: 10pt; margin-top: 5px;"> 1 Hospital Blvd Gold Coast QLD, 4215 T 07 5687 4380 F 07 5687 4380 www.goldcoast.health.qld.gov.au </div> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Patient Name: KESTRAL, Robina</td> <td style="width: 50%;">Accession Number: 2018ROB0000004-1</td> </tr> <tr> <td>Gender: Male</td> <td>Requested Date: August 3, 2018 07:45</td> </tr> <tr> <td>Patient ID: 9999997</td> <td>Report Status: Final</td> </tr> <tr> <td>Date of Birth: January 1, 1980</td> <td>Requested Procedure: 2018ROB0000004-1</td> </tr> <tr> <td>Home Phone: CP 0410221771</td> <td>Procedure Description: XR Chest Mobile</td> </tr> <tr> <td>Referring Physician: BRAND, Adam</td> <td>Modality: CR</td> </tr> <tr> <td>Organization: ROBH</td> <td></td> </tr> </table> <p>Findings</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Reporting MD: Paediatric Radiologist,</td> <td style="width: 50%;"></td> </tr> <tr> <td>Fellow MD: Not available</td> <td></td> </tr> <tr> <td>Dictation Time:</td> <td></td> </tr> <tr> <td>Transcriptionist: Not available</td> <td></td> </tr> <tr> <td>Transcription Date:</td> <td></td> </tr> </table> <p style="font-size: 10pt; margin-top: 10px;">This report has been looked at by Dr Luke, but is going to Dr Hayley for second review</p> </div> <ul style="list-style-type: none"> The PDF also contains some relevant clinical information from the original order message. <div data-bbox="352 1541 1430 1704" style="border: 1px solid blue; padding: 5px; font-size: 10pt;"> <p>Relevant Clinical Information</p> <pre> +-----+ DrContactNo: 776644 +-----+ MedicalRiskAlerts: Infection risk +-----+ ImagingIsNeededTo: Confirm +-----+ PaymentClass: "" +-----+ eGFROrdered: Not required +-----+ ReferringConsultant: Dr Cons +-----+ WEIGHTMEASURED: 62 +-----+ EnteredBy: ARKADIUSZ WYSOCKI +-----+ Priority: Routine +-----+ </pre> </div> <ul style="list-style-type: none"> To generate a printable version of a patient's report: <ol style="list-style-type: none"> Open a patient order in the Case Viewer. Detailed information about the order appears. Click View PDF The View PDF options dialog appears. Enable the checkboxes for the items that you want to appear in the printable report. 	Patient Name: KESTRAL, Robina	Accession Number: 2018ROB0000004-1	Gender: Male	Requested Date: August 3, 2018 07:45	Patient ID: 9999997	Report Status: Final	Date of Birth: January 1, 1980	Requested Procedure: 2018ROB0000004-1	Home Phone: CP 0410221771	Procedure Description: XR Chest Mobile	Referring Physician: BRAND, Adam	Modality: CR	Organization: ROBH		Reporting MD: Paediatric Radiologist,		Fellow MD: Not available		Dictation Time:		Transcriptionist: Not available		Transcription Date:	
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- For example, if you want key images to appear in the printable report, enable Include Key Images.
 1. Click View PDF.
 2. A new browser tab or window appears containing a printable PDF of the report.
 3. Use your browser's features to save or print the PDF.








Learning
Outcomes

- Understanding of the View PDF functionality.

16. Launching IntelViewer

 Description	Launching Intelviewer from IntelConnect
 Objectives	Create user awareness of how to launch IntelViewer from within the IntelConnect application.
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<p>Viewing Images with IntelViewer</p> <ul style="list-style-type: none"> • You can view images for diagnostic review with IntelViewer. • Before launching Intelviewer make sure your device can support the IntelViewer application. • To view images with IntelViewer: <ul style="list-style-type: none"> ○ In the Case Viewer, click Launch IntelViewer. ○ If IntelViewer is not installed on your computer, you will be redirected to the IntelViewer Tracks page to download the application. ○ It should also be available via the IT Software Centre.
 Learning Outcomes	<ul style="list-style-type: none"> • Understanding how to launch IntelViewer from within IntelConnect

17. Granting Physician Access

 Description	Granting Physician Access
 Objectives	Overview of the granting privileges functionality.
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users
 Key Message	<p>Granting Physicians Access to Orders</p> <ul style="list-style-type: none"> You can give another referrer access to orders to which you already have access. You can grant access to only one patient order at a time. To grant access to multiple orders for the same patient, you must repeat the process for each order. To grant access to orders, your user account must be assigned the Referrer Study Access Granting privilege. Although you can grant access to an order, you cannot revoke access. To revoke access to an order, contact GCHPACSAdmin. To grant a physician access to an order: <ol style="list-style-type: none"> Open an order. In the Case Viewer, click Grant Access. The Grant Access, the Physicians dialog appears. Search for a physician by typing the physician's name in Search by Name. As you type letters, a list of names matching your search criteria appears. InteleConnect will try to match the first, middle or last name based on the initial letters of each. For example, if you type "Jo Sm", the search results will include "John Smith" and "Susan Joanne Smalls". Note: Only the names of physicians with the Clinician primary role appear in the list. <ol style="list-style-type: none"> Click the name of the physician to whom you want to grant access. Click Grant Access. The Confirmation window appears. Click Confirm.
 Learning Outcomes	<ul style="list-style-type: none"> Understanding of the grant access workflow as it applies to your role

18. Using Case Editor








 Description	Using Case Editor						
 Objectives	Overview of the case editor functionality.						
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users						
 Key Message	<ul style="list-style-type: none"> Although you can use the Case Editor to view or edit patient and order information in practice all editing will most likely be done via IntelBrowser. Depending on the contents of the patient order and your privileges, some or all of the following information is available for you to view or edit: <ul style="list-style-type: none"> Patient information Patient notes and alerts Assigned technologists, referrers, and reading groups images Search for orders or patients Add a patient note or a patient alert Correct patient information View patient history Edit procedures, referrers, and assignments Add an exam note or an exam alert Move, copy, or delete images Attach documents such as requisition forms and worksheets <p>Correcting Patient Information</p> <ul style="list-style-type: none"> PACS Administrators can correct inaccurate patient information in the Case Editor. Patient Information should not be edited by general users or key users. In practice all patient information editing should be performed upstream via HBCIS updates. <div data-bbox="624 1507 1066 1818" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Patient Information ✕</p> <p>Patient ID: 9999995</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Last Name KESTRAL</td> <td style="width: 50%;">Date of Birth 10/05/2010</td> </tr> <tr> <td>First Name Child</td> <td>Gender Male <input checked="" type="checkbox"/></td> </tr> <tr> <td colspan="2">Middle Name <input type="text"/></td> </tr> </table> <p style="text-align: center;"><input type="button" value="Save"/></p> </div>	Last Name KESTRAL	Date of Birth 10/05/2010	First Name Child	Gender Male <input checked="" type="checkbox"/>	Middle Name <input type="text"/>	
Last Name KESTRAL	Date of Birth 10/05/2010						
First Name Child	Gender Male <input checked="" type="checkbox"/>						
Middle Name <input type="text"/>							

Image Administration

- Although you can use the Case Editor to view or edit image information in practice all editing will most likely be done via InteleBrowser.
- The image routing details window provides basic DICOM series information
- Selecting View launches the study in the Image Viewer
- Selecting Edit provides PACS Administrators with a number of series editing tools. These tools are not available for general users or key users.



Icon:	Function:
	Edit Series.
	Move Dataset
	Copy Dataset
	Delete Dataset






Learning
Outcomes

- Familiarity with the case viewer and its potential uses by PACS Admin staff

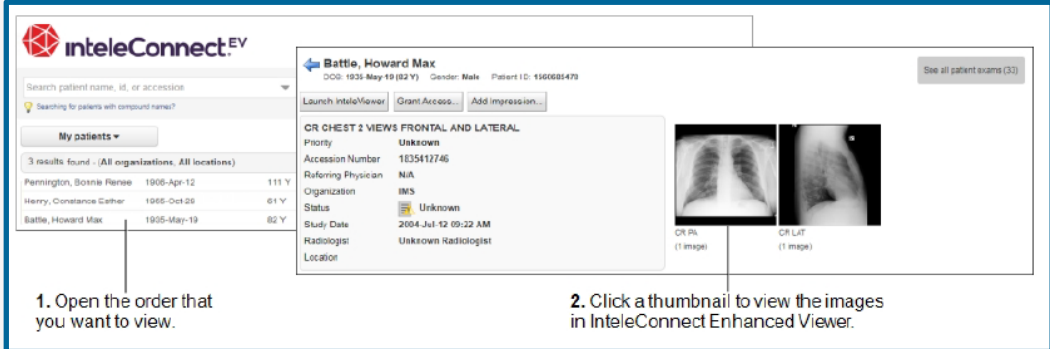
19. Image Review

19.1 Viewing Images Overview

 <p>Description</p>	<p>Viewing Images Overview</p>
 <p>Objectives</p>	<p>Overview of the Image viewing functionality available in IntelConnect</p>
 <p>Audience</p>	<p>PACS Key Users MID Technologists MID Radiologist Other PACS Users</p>

To View Images in IntelConnect

1. Click an order in the patient record.
2. The Case Viewer appears with the order details.
3. Click the thumbnail of the series you want to view.

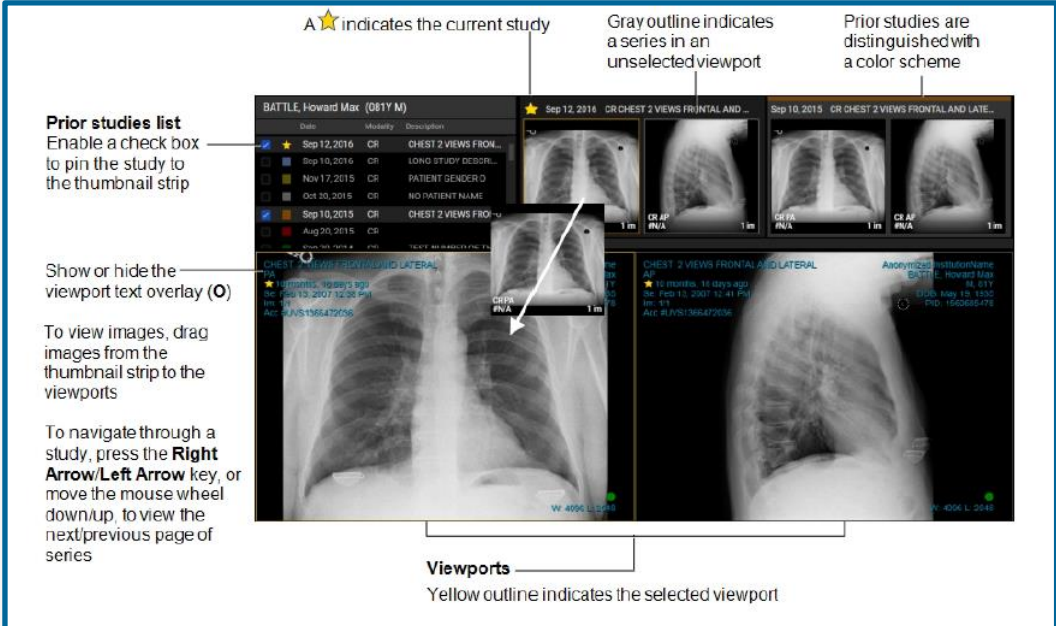


1. Open the order that you want to view.

2. Click a thumbnail to view the images in IntelConnect Enhanced Viewer.

Using the Interface


Key Message



A ★ indicates the current study

Gray outline indicates a series in an unselected viewport

Prior studies are distinguished with a color scheme

Prior studies list
Enable a check box to pin the study to the thumbnail strip

Show or hide the viewport text overlay (O)

To view images, drag images from the thumbnail strip to the viewports

To navigate through a study, press the **Right Arrow/Left Arrow** key, or move the mouse wheel down/up to view the next/previous page of series

Viewports
Yellow outline indicates the selected viewport





- Double click on any image to launch in a single viewport



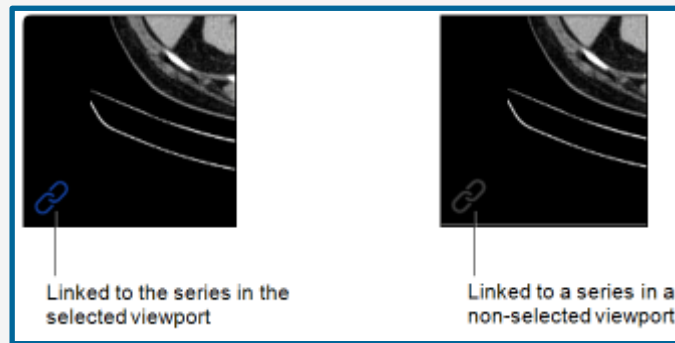
Learning
Outcomes

- Understand how open the Image Viewer and manipulate series for viewing

20. Basic Image Manipulation Tools

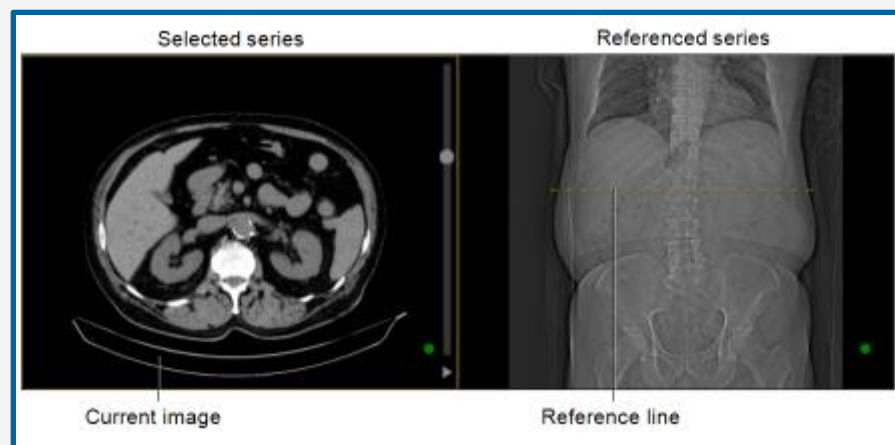
 Description	Image and Viewport Manipulation Tools																																																																			
 Objectives	Overview of the Image viewing functionality available in IntelConnect																																																																			
 Audience	PACS Key Users MID Technologists MID Radiologist Other PACS Users																																																																			
 Key Message	<h3>Toolbar Functions</h3> <table border="1" data-bbox="435 763 1347 1890"> <thead> <tr> <th>Icon</th> <th>Shortcut</th> <th>Function</th> </tr> </thead> <tbody> <tr> <td></td> <td>S</td> <td>Scroll through images. Click and drag or rotate the mouse wheel, move the viewport scroll bar, or press the Up Arrow and Down Arrow keys.</td> </tr> <tr> <td></td> <td>Tool: W Presets: ALT+3 (Chest); ALT+4 (Abd/Pel); ALT+5 (Lung); ALT+6 (Brain); ALT+7 (Bone); ALT+8 (Head/Neck)</td> <td>Adjust the window level manually by using the Window Level tool, or select a window level preset* (4.14.1.EV.1.3.0 or later) for CT images.</td> </tr> <tr> <td></td> <td>Z</td> <td>Zoom all Images in the selected viewport. Click and drag up/down to increase/decrease the magnification level.</td> </tr> <tr> <td></td> <td>P</td> <td>Pan all Images in the selected viewport. Click and drag the viewport image to the desired location.</td> </tr> <tr> <td></td> <td>I</td> <td>Invert the colors for all Images in the selected viewport.</td> </tr> <tr> <td></td> <td>SHIFT+H / SHIFT+V</td> <td>Flip all Images in the selected viewport horizontally/vertically.</td> </tr> <tr> <td></td> <td>, (comma) / . (period)</td> <td>Rotate all Images in the selected viewport 90 degrees to the left/right.</td> </tr> <tr> <td></td> <td>B</td> <td>Reset all Images in the selected viewport.</td> </tr> <tr> <td></td> <td>M</td> <td>Measure straight lines. Click the start and end points for the line segment.</td> </tr> <tr> <td></td> <td>SHIFT+A</td> <td>Measure simple angles. Click the start, vertex, and end points for the angle measurement.</td> </tr> <tr> <td></td> <td>SHIFT+C</td> <td>Measure cobb angles. Click the start and end points for the first line, and then the start and end points for the second line.</td> </tr> <tr> <td></td> <td>X</td> <td>Measure the pixel Intensity and color values. Position the mouse cursor over the image location, or click to pin the measurement to the image.</td> </tr> <tr> <td></td> <td>C</td> <td>Activate or deactivate the 3D Cursor tool (4.14.1.EV.1.2.0 or later).*</td> </tr> <tr> <td></td> <td>R</td> <td>Show or hide reference lines (4.14.1.EV.1.1.0 or later).*</td> </tr> <tr> <td></td> <td>L</td> <td>Activate or deactivate the Linked Stacking tool (4.14.1.EV.1.3.0 or later).*</td> </tr> <tr> <td></td> <td>1 (1x1); 2 (1x2); SHIFT+2 (2x1); 3 (1+2); 4 (2x2)</td> <td>Change the viewport layout. 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- You can use the Linked Stacking tool to synchronize the stacking of multiple series from the same study that were imaged on parallel planes.
- When you activate the Linked Stacking tool, IntelConnect Enhanced Viewer automatically links all series from the same study that were imaged on parallel planes.
- Linked series are identified by a Linked Stacking icon in the viewports.
- If the viewports contain series from different studies, IntelConnect Enhanced Viewer creates a separate link for each study. In this case, the Linked Stacking icon appears blue if the series is linked to the series in the selected viewport, or gray if the series is linked to a series in a non-selected viewport.



Using Reference Lines

- Reference lines are typically used for CT and MR studies. You can activate them to highlight the location of the current image slice on another image of an intersecting plane from the same study.
- When activated, a reference line appears on the referenced series, indicating where the current image in the selected series is positioned in relation to the referenced series. As you stack through the images, the reference line updates automatically to highlight the current image.



Using the 3D Cursor

- Use the 3D cursor to locate a point in 3D space on a set of multi-planar images from the same study. As you reposition the 3D cursor on the selected image, the 3D cursor position on other images that share the same frame of reference updates automatically. The 3D cursor is typically used for CT and MR studies.

Using the Cine Tool

- You can use the Cine tool to play back cine series in real-time. Cine series are datasets that contain multi-frame images that have the DICOM frame rate encoded in the DICOM header. Cine series are represented by a Cine icon in the thumbnail image.
- You would typically use the Cine Real-Time Player with a temporal series, in which each slice corresponds to a different moment in time, yet shows the same location in space. Examples of this type of series are an echocardiogram captured by using ultrasound or an angiogram captured by using x-ray. When you load a cine series in a viewport, cine playback starts automatically at the frame rate specified in the series DICOM data.
- You can also use the Cine tool to scroll through images in a spatial series as if they were a movie clip, instead of scrolling through the images manually. For non-cine series, the Cine tool plays back at the default frame rate of 30 fps.
- You can work in a viewport without interrupting cine playback in another viewport, and you can activate cine playback in multiple viewports simultaneously.

Measuring Tools

- IntelConnect Enhanced Viewer provides you with a set of tools that you can use to take measurements on images. An image can have multiple measurements in any combination. In the case of multiple measurements on an image, you can modify an existing measurement, or add a new measurement, for the currently selected measurement tool only. For example, if an image contains linear and Cobb-angle measurements, and the linear measurement tool is selected, you can modify or add a linear measurement only. When you move your mouse cursor over a measurement that corresponds to the currently selected measurement tool, it appears yellow to indicate that the measurement can be changed or moved.
- Measurements apply to, and are saved for, the current viewport session only. If you take a measurement on an image, the measurement applies to the current viewport only. The measurement does not appear if you load the same image in another viewport. All image measurements in a viewport are saved until you replace the images in the viewport with another dataset.
- The accuracy and reproducibility of measurements in IntelConnect Enhanced Viewer is dependent on the precision of the user's operation of the mouse. Keep in mind that working with magnified images when drawing measurements helps reduce the margins of error, and working with reduced-magnification images can lead to a greater margin of error.
- Hold the ctrl key when taking a measurement that is close to another measurement. This allows you to access a pixel that is close to an existing measurement without selecting that measurement.
- For projection radiography images, IntelConnect Enhanced Viewer displays a measurement calibration message in the viewport when you take a line, angle, or Cobb-angle measurement. You can use the message to determine the relevant accuracy of the measurements.
- You can remove measurements from an image by using the delete or backspace key.



Key Users Only

Measurement Calibration





- For projection radiography images, such as MG and CR, IntelConnect Enhanced Viewer displays a measurement calibration message when you take a measurement.
- You can use the message that appears to determine the relevant accuracy of the measurements that you take on the image. Each message also includes a tooltip that describes the DICOM attributes that are used to determine measurement calibration.
- Calibrated measurements in IntelConnect Enhanced Viewer, which are measurements displayed in anatomical size as opposed to measurements based on the imager plate, are usually computed from a combination of the following three DICOM attributes:
 - Imager Pixel Spacing (0018, 1164)
 - Pixel Spacing (0028, 0030)
 - Estimated Radiographic Magnification Factor (0018, 1114)
- Imager Pixel Spacing (IPS) specifies the actual distance between pixel centers on the imager plate. Pixel Spacing (PS) specifies the physical distance in the patient between the center of each pixel. Estimated Radiographic Magnification Factor (ERMF) is the calibration value to apply to the Imager Pixel Spacing value so that Imager Pixel Spacing is converted to anatomical units. ERMF is the ratio between the Distance Source To Patient and the Distance Source To Detector.
- If the IPS value is valid and an ERMF value is present in the DICOM data, IntelConnect Enhanced Viewer uses the ERMF magnification factor to correct the IPS value so that measurements are displayed in anatomical units.
- **Note:** The IPS value is considered to be invalid when the PS value is greater than the IPS value.



Learning
Outcomes

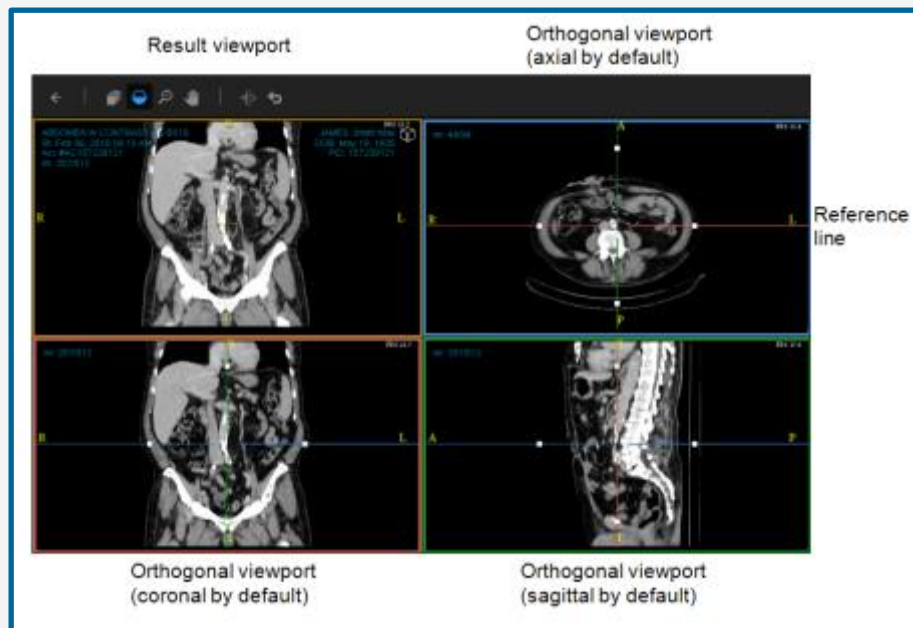
- Able to perform basic image manipulation tasks.

21. Advanced Visualisation Tool

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Advanced Visualisation

- The Advanced Visualization feature provides you with advanced imaging capabilities for CT and MR images by automatically creating orthogonal reconstructions of the original volume.
- You can manipulate the orthogonal reconstructions to get a detailed view from different angles, and view a specific anatomical point in the original image from different planes. For example, you can investigate a region of interest in the original image by triangulating to that point to see the region clearly from different orthogonal planes.
- When you launch Advanced Visualization mode, the reconstructed volume appears in four viewports. The Result viewport and three orthogonal viewports that show the reconstructions in axial, coronal, and sagittal orientations by default. The orientation of the images in the viewports may change based on the manipulations that you make.



- By default, the Result viewport displays the original dataset volume in a coronal orientation with a slab thickness of 5 mm using Maximum Intensity Projection (MIP) rendering.
- The Result viewport includes a Reconstruction toolbar that you can use to modify the reconstruction, such as change the orientation, slab algorithm, and slab thickness, or apply a 3D color reconstruction.
- You can use the tools in the Reconstruction toolbar to change the slab thickness and slab algorithm, change the anatomical plane, and apply a 3D color reconstruction to the image.



Learning Outcomes

- Understand how to perform a basic MPR.