



## Gold Coast Health **LEAP** Program

### Attraction and Recruitment Intern (Human Resources)

Carrara

**An opportunity exists in the Attraction and Recruitment team for one intern. This opportunity will be supervised by Laurel McCutcheon, HR Advisor.**

#### Background

Gold Coast Health (GCH) is a rapidly growing healthcare service that is dedicated to providing exceptional, patient-centred care of the highest quality. Our three hospitals and numerous community facilities are staffed by a team of passionate and talented individuals who are committed to making a positive impact on the lives of our patients.

For those who are seeking to jumpstart their careers, our non-clinical Learning Experience Academic Placement program (LEAP), offers a unique opportunity to gain invaluable experience in a dynamic and challenging industry. Whether you're just starting out or looking to make a career change, the LEAP program is the perfect opportunity to take your first step towards a rewarding and fulfilling career in healthcare.

If you're ready to make a real difference and gain valuable work experience in the process, apply for a non-clinical internship with Gold Coast Health today!

#### About the Team

The Attraction and Recruitment Team is one part of a larger Human Resources Team at Gold Coast Health. The team is made up of speciality end-to-end recruitment teams who complete the day-to-day recruitment for the Health Service, Team Leaders who oversee the daily operations and a Human Resources Advisor, whose role is to work closely with unit managers to develop attraction techniques, recruitment strategies and coordinate the recruitment for opening new services.

#### About the Role/Project

The Human Resources Intern will gain real world experience into the role of a Recruitment Team within a large organisation of 12,000 employees. The Intern will work closely with the Human Resources Advisor to gain exposure to the day-to-day tasks of recruiting and

attracting talent, while also completing an allocated project throughout the 12 weeks. The intern may be involved with tasks such as:

- Research current and emerging trends in recruitment
- Source specialised advertising platforms and new ways to attract talent
- Analyse advertising performance data (e.g. # applications, # times a role is advertised)
- Review Role Description Guides.

## What we are looking for

The ideal candidate would be someone who is seeking real life experience in a career in Recruitment/ Human Resources or someone who is studying a Business degree and is open to exploring a new pathway. The ideal candidate will be proactive and eager to learn. They will require high attention to detail, strong computer literacy (MS Office) and a willingness to learn, ask questions, and explore new ways of doing things. The ideal candidate will need to maintain professionalism and reliability, including following confidentiality protocols.

## Area of Study

While not exclusively limited to, this opportunity would be best suited to students studying:

- Business - (Human Resources, Management /Business, Project Management)

## Requirements and Time Commitment

- Intake 1: 02 March to 22 May 2026.
- 1 day placement per week for 12 weeks.
- Applicants must be currently enrolled at a tertiary institution to be eligible to participate.
- A signed indemnity insurance form from your tertiary institution will be required prior to commencement if successful.

*\*Please note the time commitment may be negotiated to align with semester dates for academic credit where possible.*

## Accessibility

At Gold Coast Health, we value and celebrate the diversity of our employees and are dedicated to creating a workforce that reflects the diverse community we serve. Our Diversity and Inclusion team is always available to provide support and guidance to all employees and will promptly facilitate reasonable adjustments upon request.

## Enquiries and submission

For more information and to apply please contact your University Work Integrated Learning (WIL) Coordinator or Career Development Team.

Please include the following materials in your application:

- Current resume
- Contact details of 2 referees

- Academic transcript
- Cover letter (no more than 1-2 pages) outlining what you hope to gain from the experience.

**Applications close: Midnight Monday, 05 January 2026**

Please note: Shortlisted candidates will be contacted by a private phone number or via email.