



Which journal are you considering submitting your manuscript to?

--

Do you or your colleagues know the journal? Yes No

- Have you read any articles in the journal before? Yes No
- Is it easy to discover the latest papers in the journal? Yes No

Can you easily identify and contact the publisher?

- Is the publisher name clearly displayed on the journal website? Yes No
- Can you contact the publisher by telephone, email and post? Yes No

Is the journal clear about the type of peer review it uses? Yes No

Are articles indexed in services that you use? Yes No

Is it clear what fees will be charged? Yes No

- Does the journal site explain what these fees are for and when they will be charged?
 Yes No

Do you recognise the editorial board?

- Have you heard of the editorial board members? Yes No
- Do the editorial board mention the journal on their own websites? Yes No

Is the publisher a member of a recognized industry initiative?

- Do they belong to the [Committee on Publication Ethics](#) (COPE)? Yes No
- If the journal is open access, is it listed in the [Directory of Open Access Journals](#) (DOAJ)?
 Yes No
- If the journal is open access, does the publisher belong to the [Open Access Scholarly Publishers' Association](#) (OASPA)? Yes No
- Is the journal hosted on one of INASP's [Journals Online](#) platforms (for journals published in Bangladesh, Nepal, Sri Lanka, Central America and Mongolia) or on [African Journals Online](#) (AJOL) for African journals? Yes No
- Is the publisher a member of another trade association? Yes No

Applicant's Name:

Applicant's Signature:

Date:

	<small>Please note: Submission of this form by email will be considered as an electronic signature of the applicant named.</small>	
--	--	--